




## How to make a booking with our new booking functionality

1. Find the booking buttons at the bottom of the info of a specific event/course/trip on our new site. It displays all the different date options for this specific event at this specific venue. It looks like this >>>


We recommend riders to attend this course before attending the Weekend Off-road course hosted at various venues (details further down), as it enables you to get the most out of this intensive weekend.

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Country Trax Nelsons Creek

 Date:  Rider:  Pillion (passenger rider):  Spectator:

Mon Apr 11, 2011

Upcoming...

**Country TRAX Introduction to Off-road riding course @ Nelsons Creek**  
Sat Jun 11, 2011

**Country TRAX Introduction to Off-road riding course @ Nelsons Creek**  
Sat Aug 13, 2011

**Country TRAX Introduction to Off-road riding course @ Nelsons Creek**  
Sat Oct 22, 2011

**Country TRAX Introduction to Off-road riding course @ Nelsons Creek**  
Sat Nov 26, 2011

2. In the open fields at the top, fill in the number applicable for each field. For events that offer accommodation, you might have a choice of single/sharing accommodation etc.

Country Trax Nelsons Creek

 Date:  Rider:  Pillion (passenger rider):  Spectator:

Mon Apr 11, 2011

3. Click **UPDATE** on the right of this tab.

4. Click on the specific date that you wish to book for on the list below.

Upcoming...

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5. The info about the event including price list, short description and availability will be displayed.

The screenshot shows a booking interface for 'Country Trax Nelsons Creek'. At the top, there's a title bar with a calendar icon and a date field set to '13/08/2011'. Below this are input fields for 'Rider: 1', 'Pillion (passenger rider): 0', and 'Spectator: 0', followed by an 'Update' button. The event title is 'Country TRAX Introduction to Off-road riding course @ Nelsons Creek'. Below the title, prices are listed: 'Rider: R790.00', 'Pillion (passenger rider): R540.00', and 'Spectator: R250.00'. A yellow logo for 'Country TRAX OFF-ROAD RIDING ACADEMY' is on the right. The text 'Available' is shown. The description reads: '1 Day basic techniques skills course for dual purpose & off-road bikes offered by Country Trax Western Cape. Duration: 1 day. Saturday 8:00 - 16:00. Venue: Nelsons Creek Wines Estate (Paarl). Own bike required. Not intended for total novices.' At the bottom, a green button with a plus sign says '+Book now: R790.00 (Sat Aug 13, 2011)'.

6. Click on '+Book now: R(total amount)' at the bottom.

7. If the event is fully booked, it will be displayed like this>>>

The screenshot shows a booking interface for 'CTrax Amersfoort DBFT'. At the top, there's a title bar with a calendar icon and a date field set to '13/05/2011'. Below this are input fields for 'Rider (sharing room): 0', 'Rider (single room): 0', and 'Pillion rider: 0'. There are also fields for 'Spectator(arriving with rider): 0', 'Spectator(arrival Fri. pm): 0', and 'Thursday dinner, bed & Friday breakfast: 0'. Below these is a field for 'Friday breakfast only: 0' and an 'Update' button. The event dates are 'Fri May 13 - Sun May 15, 2011'. The event title is 'Country TRAX Dirt Bike Fundamentals Training @ Amersfoort'. Below the title, prices are listed: 'Rider (sharing room): R2,800.00', 'Rider (single room): R2,800.00', 'Spectator(arriving with rider): R1,300.00', 'Spectator(arrival Fri. pm): R1,200.00', 'Thursday dinner, bed & Friday breakfast: R450.00', and 'Friday breakfast only: R60.00'. A yellow logo for 'Country TRAX OFF-ROAD RIDING ACADEMY' is on the right. The text 'SOLD OUT (Fri May 13 - Sun May 15, 2011)' is displayed in red. Below this, the text '3 day Dirt Bike Fundamentals course for dirt & enduro bikes' is visible. A red arrow points to the 'SOLD OUT' text.

Send us a message if you would like to be waitlisted - cancellations are common and the chance of you getting a booking are good.

If you wish to change/add/remove the details above, e.g nr of spectators etc, re enter numbers, click update and continue.

7. Fill in the enrolment form, taking care to fill in required fields marked with a small \*.

8. All information to pay and confirm your booking will be sent by automated emails. If you wish to make any changes to your booking, simply call or email and we will gladly do it for you.

**For users of our previous booking system @ www.bikebookings.co.za, the major differences of the booking functionality are >>**

- **No need to create a profile** on our site.
  - **No usernames & passwords** to remember.
  - **Simple enrolment** if you wish to enter an event/course/trip.
  - **Automated email updates** when you have booked successfully, reminders if we have not received payment & confirmations when we have received payment.
  - Users are also welcome to make a **deposit payment** and pay the balance closer to the date of the event.
- IN CASE OF UNCERTAINTY, PLEASE CONTACT US AND WE'D BE HAPPY TO HELP! :-)**